

**FELLISCLIFFE PARISH COUNCIL**  
**MINUTES OF FELLISCLIFFE PARISH COUNCIL MEETING HELD**  
**ON THURSDAY 19<sup>th</sup> JUNE 2025**  
**AT KETTLESING VILLAGE HALL AT 7.00 PM**

**27-25/26 Present** Cllrs. Andrew Brown (Chair), Jeff Swindells, Andrew Jackson and John Lazenby.

**28-25/26 Apologies** and reasons for absence: Ian Thompson (away), C.Cllr Nathan Hull.

**29-25/26 Declaration of Interest in Items on the Agenda:** None

29.1 To receive any declarations of interest.

29.2 To receive, consider and decide upon any applications for dispensation.

**30-25/26 Minutes of Meeting held on 22.05.2025** - to confirm as a true and correct record. Proposed as a true record by Cllr. J Lazenby and seconded by Cllr. Andrew Jackson.

**31-25/26 Interval for Public Statements or Questions** (Members of the public will adhere to the rules set by the Council for this session).

**32-25/26 Report from North Yorkshire Councillor:** Cllr. Hull sent apologies and the following email update:

The meeting that was scheduled to take place between myself and Richard Flinton (CEO of North Yorkshire Council), was cancelled by Richard and has been rescheduled to take place on Wednesday 16th July 2025 at 9.00 am at County Hall.

**33-25/26 Planning Applications:** To receive information on responses sent by Clerk, under Delegated Powers, in consultation with Councillors, and to comment on any recent applications. No applications forward for consideration at this meeting.

**34-25/26 Planning Decisions** To receive planning/decision information:

**a]** HGTZC25/01012/FUL PROPOSAL: Single and two storey side extension to form new kitchen, pool and bedroom over. Change of use of part of garage to gym. LOCATION: Knabbs Ash Skipton Road Kettlesing Harrogate North Yorkshire HG3 2LT North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 2 April 2025 for Full Planning Permission, as described above, have resolved to GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.

**35-25/26 Planning Appeals/Enforcements/ Withdrawn** To receive information from North Yorkshire Council. To consider any reported alleged breaches and whether to inform the Enforcement Officer.

**35a] Appeal:** Appeal against enforcement: Unauthorized formation of land bund  
Site at: Windmill House Skipton Road Kettlesing Harrogate North Yorkshire HG3 2LT  
(Application 22/04669/FUL for retention refused) LPA Ref:22/00009/PR15 22/04669/FUL  
PI Ref: APP/U2750/C/24/3340858 – Appellant to decrease size of bund within 8 months of appeal decision notice 31 January 2025.

**35b] Enforcements:**

PLANNING ENFORCEMENT CASE NO: 25/00168/PR05

LOCATION: Inglehurst Farm Cold Cotes Road Felliscliffe North Yorkshire HG3 2LW

ALLEGED BREACH: - Erection of agricultural building

PLANNING REF: ZC24/02849/FUL HGTZC25/00215/FUL

No case to answer as the building has not yet been erected.

**35c] PLANNING ENFORCEMENT CASE NO: 25/00061/PR15**

LOCATION: Windmill House Skipton Road Kettlesing Harrogate North Yorkshire HG3 2LT

ALLEGED BREACH: Construction of agricultural building larger than approved, construction of unauthorised domestic extension, use of agricultural store for the keeping of cattle, addition of glamping pods.

PLANNING REF: 20/04112/FUL, 22/04669/FUL

The building under construction was measured and found to be 0.5m higher from floor level than in submitted plans. However, landscape had been cut into to provide a flat surface, and as the structure is built down into the landscape any exceeding height is not significant or materially harmful in planning terms. No further action at present.

The domestic extension was completed 15 years ago so immune from any action.

Agricultural store for the keeping of cattle – not a harmful breach of planning control so no further action. Glamping pods covered by permission from the Camping Club.

**35d] Site of Greystones: Unauthorised extension of lower ground floor and glazing not in accordance with submitted plans - ongoing**

**35e] Cars on White Wall Lane - ongoing**

**35f] Withdrawn:**

APPLICATION NO: 6.99.132.G.FUL HGTZC25/01022/FUL

PROPOSAL: Demolition of redundant garage, store and lavatory block. Erection of 1no. self-build single storey dwelling.

LOCATION: The Wash House Red Barn Farm Skipton Road Kettlesing Harrogate North Yorkshire HG3 2LX

GRID REF: E 424862 N 456149

**36-25/26 Highways** To receive reports and information on highways issues and decide further action where necessary **a]** Kettlesing Lane - unsatisfactory repair – comments received from a parishioner to be passed on to Highways. **b]** Visibility to the right at the junction of Greystone Plain Lane is poor as bushes block view. Pictures to be sent with report to Highways.

**37-25/26 Mowing of Verges Staupes Road** near T Junction with Cote Hill Road – mowing to be discontinued.

**38-25/26 Notice Boards** Proposed repair of board and removal of remaining two – Councillors agreed to this proposal. Awaiting formalised quotation in order to seek funding.

**39-25/26 Defibrillator** – Pads expire 27/08/2025.

Replacement pads purchased and fitted.

**40-25/26 Approval of Financial Statements and Accounts y/e March 31<sup>st</sup> 2025** - Approved

**41-25/26 Review of Effectiveness of System of Internal Control and approval of Internal Audit** - Internal Audit and system of internal control approved.

**42-25/26 Certification of Exemption from a Limited Assurance Review** - Approved

**43-25/26 Annual Return Approval of Annual Governance Statement** - Approved

**44-25/26 Annual Return Approval of Accounting Statements** - Approved

**45-25/26 Annual Return Exercise of Public Rights** - Approved

**46-25/26 Monthly Cash Flow and Budget to March 31<sup>st</sup> 2026** as forecast.

**47-25/26 Finance:** a] Bank balance - £4570.23. b] Internal Audit Fee to John Dennis £50.00 paid BACS 16.06.25 c] Data Protection Fee £47.00 d/d 24.07.25

**48-25/26 Correspondence** To consider correspondence received and decide upon action where necessary –Birstwith clerk responded to query passed to Birstwith PC, as just outside parish boundary.

**49-25/26 Date of Next Meeting** Thursday 18<sup>th</sup> September at 7pm

Meeting closed 8.33pm

Suzie Cree - Parish Clerk 01/07/2025 www.felliscliffepc.org.uk [clerk@felliscliffepc.org.uk](mailto:clerk@felliscliffepc.org.uk)